

26th February 2018

Dear parent/carer

New GDPR regulations 25th May 2018

You may have heard on recent news about changes to data protection regulations which will come in to force on 25th May 2018.

These changes will affect everyone, and every organisation, in some way.

Schools are classed as “data controllers” and as such they state how and why personal data is processed. Data processors are the parties who process the data. As a data controller, we must ensure the processors abide by data protection laws. Personal data is anything which means an individual can be identified.

Once the new legislation comes in to effect, controllers must ensure personal data is processed lawfully, transparently, and for a specific purpose. Once that purpose is fulfilled and the data is no longer required, it should be deleted.

The good news is that schools have been complying with the data protection act 1998, and are very experienced at working within such regulations. It will be necessary to make some changes to policies and procedures in readiness for 25th May, and to correspond with “data subjects” who include students and parents/carers. You will receive information over the coming weeks and months to inform you of specific changes which will affect you and your child.

All personal data which we need for the daily running of the school, and which is therefore classed as “in the public interest” will be listed on “Privacy Statements” for your information. This data does not require consent.

One of the biggest changes under the new regulations is the age of consent which will be 13 from 25th May 2018. This means that all other personal data which we may wish to use from time to time (e.g. publicity photographs, social media posts, website material) requires explicit consent from the data subject.

We will use the website to post updates, and will correspond directly with you with more specific information over the coming weeks.

In the meantime, if you would like to read up more about GDPR, the Information Commissioner’s Officer website is an excellent resource at ico.org.uk.

Yours sincerely



Wendy Pattison
Academy Business Director